

GEOLOGICAL EXPERIENCE VERIFICATION

_____ (applicant's name) has filed an application with the American Institute of Professional Geologists for Certification as a Certified Professional Geologist. This Certification depends, among other considerations, on the verification of the extent, diversity, and quality of his/her practical training and geological experience as described on the reverse side of this form. Please assist us by supplying the information requested below, based upon your own personal, first-hand knowledge of the applicant. Attach additional sheets if needed. Thank you.

Verification of experience from (month and year) _____ to _____

Applicant's employer during this period _____

— SEE APPLICANT'S COMPLETE STATEMENT ON REVERSE SIDE OF FORM —

To be completed by person verifying geologic experience:

Name _____

Current employer _____

Current job and/or professional title _____

Business address _____

Office phone number _____

Nature of current business _____

1. Profession and specialty (if any) _____ Years Experience _____

2. What was your business or professional relationship to the applicant during the time described? _____

3. The portion of employment or experience we wish you to verify is described by the applicant on the reverse side of this form. Please state your opinion regarding the accuracy of the description, including duration, extent, and complexity of work, particularly the geological work, and indicate your evaluation of the applicant's performance.

4. If there is any portion of the described experience with which you are insufficiently familiar, please identify the portion and explain. _____

5. Additional Comments? _____

6. List your Professional Certification(s), License(s), or Registration(s), if any. _____

Signature _____ Date _____

Return completed form to:

**American Institute of Professional Geologists
1400 W. 122nd Ave., Suite 250
Westminster, CO 80234**

TO BE COMPLETED BY APPLICANT

EXPERIENCE RECORD: SUMMARY AND DESCRIPTION

Name of person verifying your work experience _____

Name and address of your employer at time of experience _____

Date of employment: From _____ To _____

Percent full-time _____ Percent of full-time work which was geological* _____

Percent part-time _____ Percent of part-time work that was geological* _____

Total experience in months _____

*Geological work may include time spent managing/supervising other geologists, reviewing geologic reports, and conducting the administration appropriate and necessary to your work as a geologist.

Reason for leaving _____

Name of supervisor _____

Description of Geological Experience: Make explicit statements, listing and defining geological work performed. The description should be specific and contain details as to how the job included the application of geological principles, theories, and knowledge in the collection, analysis, and interpretation of geological data. Include a statement describing the extent and complexity of work performed. A listing of projects, without details regarding the geological aspects, is not sufficient for a fair evaluation of your experience. Terms such as "managed", "was involved in", "participated in", "served on a team", and so forth do not provide sufficient detail. It is better to use terms that identify duties, such as "project director", "principal investigator", "well-site geologist", "geologic team foreman". If more space is needed, attach additional sheets.
